

Request for Quotation for Goods (RFQG) Document

**Procurement of General Furniture, Computer Tables and Chairs
to establish a Computer Training lab for MSD - G 36.4 (AF)**

**Health System Enhancement Project – Additional
Financing**

Contract reference: HSEP(AF)/PMU/PRO/G36.4/12/2025

REQUEST FOR QUOTATION - GOODS (RFQG)

Project Title: Health System Enhancement Project under the Ministry of Health & Mass Media (MOH & MM)

Source of Funding: Asian Development Bank (ADB)

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Contract Ref: HSEP(AF)/PMU/PRO/G36.4/12/2025

Date of Issue of Request: 24th September 2026

To:

.....

.....

Sir/Madam:

1. The Project Director of HSEP, MoH & MM (Purchaser) hereby requests you to submit price quotation(s) for the supply of the following items to establish a Computer Training lab for MSD;

Lot No	Item No	Description of Items	Quantity (Nos)
1	1	Executive Table	01
	2	Executive Chair	01
	3	Four-seater work station	01
	4	High Back Chair	02
	5	Low Back Chair	02
	6	Visitors Chair	02
	7	Glass Half Door cupboard	01
	8	Office cupboard	02
	9	Dinning suit	03
2	1	Computer Chair	32
	2	Computer Table	32

You may quote for one lot or multiple lots, or all lots. You must quote for all items of a lot of this request. Each lot shall be evaluated and a contract awarded separately to the firm (s) offering the lowest evaluated price for each lot.

To assist you in the preparation of your price quotation we enclose the necessary **Supply and Delivery Schedule, Technical Specifications, Form of Quotation, and draft Contract.**

2. If you/your firm, however, falls under any of the following conditions, your proposal shall not be considered:
- (a) you/your firm are/is not a citizen/national of an ADB member country [*List of ADB member country attached as Annex 01*], or
 - (b) you/your firm have/has been associated with the firm that prepared the design and specifications, or engaged in the preparation of the Project for which the contract that is subject of this request for quotations was identified, or

Evaluation and Comparison

- (h) Quotations determined to be substantially responsive to this **Request for Quotation** will be evaluated by comparison of their offer prices. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this **Request for Quotation**.
- (i) In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:
 - (i) where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and
 - (ii) where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

If you refuse to accept the correction, your quotation will be rejected.

Award of Contract

- (j) The Purchaser shall award the contract to the Supplier whose quotation has been determined to be substantially responsive to this **Request for Quotation** and who has offered the lowest price quotation.
- (k) The Supplier whose quotation has been accepted will be notified by the Purchaser within **60 days** from the date of submission of quotation through the return of a copy of the Form of Quotation with Acceptance signed by the authorized representative of the Purchaser.
- (l) The successful Supplier shall sign the **Contract** governed by the **Contract Terms and Conditions**.

5. Further information can be obtained from:

Name : Project Director
Address : Health System Enhancement Project
3/19, Kynsey Road,
Colombo 08
Telephone : (+94) 112 697 173
FAX : (+94) 112 697 163
Web : www.hsep.lk
Email : pmu@hsep.lk

- 6. The Purchaser intends to apply funds from the **Asian Development Bank (ADB)** for eligible payments under the **Contract** resulting from this **Request for Quotation**.
- 7. Under ADB's Anticorruption Policy (1998, as amended to date), suppliers shall observe the highest standard of ethics during the procurement and execution of such contracts. ADB may reject a proposal for award, and may impose sanctions or other remedial actions on parties involved, if it determines that the supplier recommended for award or any other party, directly or through an agent, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in ADB's sanctions list. A firm/individual shall not be eligible to participate in any procurement activities under an ADB-financed, -administered, or -supported project while under temporary suspension or debarment by ADB pursuant to its Anti-corruption Policy, whether such debarment was directly imposed by ADB, or enforced by ADB pursuant to the Agreement for Mutual Enforcement of Debarment Decisions.
- 8. You/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, are not, or have never been, temporarily suspended, debarred, declared ineligible, or blacklisted by the purchaser's country, any international organization, and other donor agency.

If so debarred, declared ineligible, temporarily suspended, or blacklisted, please state details (as applicable to each joint venture partner, associate, parent company, affiliate, subsidiaries, subcontractors, and/or suppliers):¹

¹ Any such disclosure shall be forwarded by the Purchaser to ADB.

- (c) you/your firm are/is owned by the Purchaser, or
 - (d) you/your firm are/is currently sanctioned or temporarily suspended by the Asian Development Bank for a violation of its Anticorruption Policy (1998, as amended to date), or
 - (e) the importation of goods or services from your country or any payment to persons or entities in your country is prohibited in compliance with a decision of the United Nations Security Council under Chapter VII of the Charter of the United Nations.
3. To be qualified, you must have experience as a manufacturer or authorized supplier of the items covered by this **Request for Quotation** and, as evidence, you must also attach a document of your experience as supplier in at least one contract in the last 3 years of a size and nature similar to the General Furniture.
4. Your quotation should be submitted in accordance with the following instructions, procedures, and the terms and conditions of the **Contract**.

Preparation of Quotations

- (a) Your price quotation/(s) shall be for all the items as described in attached documents and submitted only in the attached **Form of Quotation** with the priced **Supply, Delivery and Price Schedule**. The currency of quoted prices and payment shall be Sri Lankan Rupees.
- (b) The prices should be quoted for supply and delivery to the locations indicated in the "**delivery schedule**". And should be accompanied by adequate technical documentation and catalogue(s) and other printed materials or pertinent information (in English language) for each item quoted, including names and addresses of firms providing after sales service facilities in Sri Lanka.
- (c) You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a signature in your **Form of Quotation**, your quotation will not be considered further.
- (d) You shall submit one original of the **Form of Quotation**, and clearly marked "Original". In addition, you shall also submit one copy marked as "COPY". In case of any discrepancy between the Original and Copy, the original shall prevail.
- (e) Your quotation(s) should be valid for a period of **60** days from the deadline for submission of the quotation/(s) as indicated below. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of Suppliers for the project for two years

Submission and Opening

- (f) Your **Form of Quotation** with the **Price Schedule, Supply and Delivery Schedule** should be submitted on or before **12th October 2026 at 11.30 Hrs.** with the required documents that should be signed, sealed in an envelope, and addressed to and delivered to the following address:

Purchaser's Address: **Project Director
Health System Enhancement Project
3/19, Kynsey Road,
Colombo 08,
Sri Lanka.**

Telephone : **(+94) 112 697 173**
Web : **www.hsep.lk**

- (g) Quotation shall be opened in public, in the presence of participating suppliers' representatives who choose to attend on **12th October 2026 at 1130 Hrs.** and at the following address.

**Health System Enhancement Project
3/19, Kynsey Road,
Colombo 08,
Sri Lanka.**

- (a) Name of Institution: _____
 (b) Period of debarment, ineligibility, or blacklisting (start and end date): _____
 (c) Reason for the debarment, ineligibility, or blacklisting: _____
9. You/your firm's, joint venture partners', associates', parent company's affiliates' or subsidiaries', including any subcontractors' or suppliers', key officers and directors have not been [charged or convicted] of any criminal offense (including felonies and misdemeanors) or infractions/violations of ordinance which carry the penalty of imprisonment.
- If so charged or convicted, please state details:²
 (a) Nature of the offense/violation: _____
 (b) Court/Area of jurisdiction: _____
 (c) Resolution (i.e. dismissed; settled; convicted/duration of penalty): _____
 (d) Other relevant details: _____
10. You/your firm understands that it is your obligation to notify ADB should you/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any Subcontractors or Suppliers, be temporarily suspended, debarred or become ineligible to work with ADB or any other multilateral development banks, the purchaser's country, international organizations, and other donor agencies, or any of your key officers and directors be charged or convicted of any criminal offense or infractions/violations of ordinance which carry the penalty of imprisonment.
11. Any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the quotation/bid or cancellation of the contract, if awarded, and may result in remedial actions, in accordance with ADB's Anti-corruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015 as amended from time to time).
12. A bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified.
13. Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).

Sincerely

Dr. ANIL DISSANAYAKE
 Project Director
 Health System Enhancement Project
 Additional Financing
 Ministry of Health


 Dr. Anil Dissanayake
 Project Director
 Health System Enhancement Project

² Any such disclosure shall be forwarded by the Purchaser to ADB.

FORM OF QUOTATION (Goods)

..... (Date)

To: Project Director
Health System Enhancement Project
3/19, Kynsey Road,
Colombo 08,
Sri Lanka.

We offer to execute the Supply and Delivery of **Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF) – HSEP(AF)/PMU/PRO/G-36.4/12/2025** in accordance with the **Contract Terms and Conditions** and the priced **Supply and Delivery Schedule** accompanying this Quotation for the Contract Price of _____ [name of

currency] _____. We propose to complete the delivery of Goods described in the Contract within the Delivery Time indicated in the priced **Supply and Delivery Schedule**

Delivery Schedule

Lot No	Description of Items	Quantity and Unit of Measurement (Nos)	Unit Price LKR	Total Price (without VAT) LKR	VAT LKR	Total Price (with VAT) LKR	Delivery Schedule
1	Executive Table	01					Within 60 days after signing the contract (Item Should be delivered to the Computer Training Lab Medical Supplies Division, No. 357, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, Sri Lanka)
	Executive Chair	01					
	Four-seater work station	01					
	High Back Chair	02					
	Low Back Chair	02					
	Visitors Chair	02					
	Glass Half Door cupboard	01					
	Office cupboard	02					
	Dinning suit	03					
Subtotal of Lot No 01 (LKR)							
2	Computer Chair	32					
	Computer Table	32					
Subtotal of Lot No 02 (LKR)							
Total Amount (LKR)							

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the **Request for Quotation** document and the **Contract Terms and Conditions**, respectively.

We: (a) are a national of an ADB member country; (b) have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation; (c) are not owned by the Purchaser; (d) are not currently sanctioned or temporarily suspended by the Asian Development Bank; and (e) to the best of our knowledge, is not prohibited from being contracted in compliance with a decision of the United Nations Security Council.

Name of Supplier	:	_____
Authorized Signature	:	_____
Name of Signatory	:	_____
Title of Signatory	:	_____
Address	:	_____
	:	_____
Telephone Number	:	_____
Fax Number, if any	:	_____
Email address (optional):	:	_____
Rubber Stamp	:	_____

ACCEPTANCE

The Purchaser accepts the Supplier's offer to supply and deliver the goods. Attached is the Contract with accepted Contract price for Supplier's signature to be submitted to the Purchaser within 15 days from receipt. [Please provide a Performance Security for the due performance of the Contract, within 15 days of receipt of this returned **Form of Quotation**, in the amount equivalent to 10% of the Contract Price.]

Name of Purchaser : _____

Authorized Signature : _____

Name of Signatory : _____

Title of Signatory : _____

Date : _____

CONTRACT

Project Name: Health System Enhancement Project – Additional Financing (HSEP-AF)

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Contract No: HSEP(AF)/PMU/PRO/G36.4/12/2025

This Contract is entered into on __[date]__ day of __[month]__ __[year]__, between Project Director, Health System Enhancement Project with address at 3/19, Kynsey Road, Colombo 08, Sri Lanka (hereinafter called "the Purchaser") on the one part, and ____[name of Supplier]____ (hereinafter called "the Supplier") on the other part.

Whereas the Purchaser has requested for quotation for _____ [description of goods] to be supplied by Supplier in accordance with the **Contract**, and has accepted the Quotation by the Supplier in the amount of ____ [amount in words] ____ [amount in figures] hereinafter called "the Contract Price".

The Purchaser and the Supplier agree as follows:

1. The following documents shall be deemed to form and be read and construed as part of this Contract, viz:

- a) **Form of Quotation, with Supply and Delivery Schedule;**
- b) **Contract Terms and Conditions;** and
- c) **Technical Specifications**

2. Taking into account payments to be made by the Purchaser to the Supplier as provided herein, the Supplier hereby enters into this **Contract** with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of this **Contract** and its **Terms and Conditions**.

3. The Purchaser agrees to pay the Supplier, in consideration of the supply and delivery of the goods and the remedying of defects therein, the **Contract Price** as indicated and accepted in the **Form of Quotation**, under payment terms stipulated in the **Contract Terms and Conditions**.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of the Democratic Socialist Republic of Sri Lanka on the date indicated above.

Signature and seal of the Purchaser:
For and on behalf of

Signature and seal of the Supplier:
For and on behalf of

Name of Authorized Representative

Name of Authorized Representative

CONTRACT TERMS AND CONDITIONS

Project Name: Health System Enhancement Project – Additional Financing

Purchaser: Project Director, Health System Enhancement Project.

Name of Procurement: Procurement of Computer Tables, Computer Chairs & Other Equipment to establish a Computer Training Lab for MSD – G 36.4 (AF)

Contract Ref: HSEP(AF)/PMU/PRO/G36.4/12/2025

1. Definitions

- (a) "Contract" means the agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendixes, and all documents incorporated by reference therein.
- (b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- (c) "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) "Delivery" means the transfer of the Goods from the Supplier to the Purchaser in accordance with the terms and conditions set forth in the Contract.
- (e) "Completion" means the fulfillment of the delivery and any related service by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (g) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (h) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Supplier.
- (i) "ADB" is the Asian Development Bank.

2. Applicable Law

- 2.1 The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

3. Language

- 3.1 All communications and documents related to the Contract shall be in English.

4. Assignment

- 4.1 Any assignment of this Contract or of any rights here under, in whole or in part without the prior written consent of the Purchaser shall be void.

5. Fraud and Corruption

- 5.1 This Contract shall be covered by the provisions of ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015, as amended from time to time) that requires Borrowers (including beneficiaries of ADB-financed activity), as well as Suppliers and Contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such contracts.
- 6. Fixed Contract Price**
- 6.1 The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during contract performance.
- 7. Delivery Schedule**
- 7.1 The delivery should be completed as per the Delivery Schedule within the Delivery Period.
- 8. Required Technical Specifications (with attachments as necessary)**
- a. General Description
 - b. Specific details and technical standards
 - c. Performance Parameters
 - d. The supplier confirms compliance with the above specifications.
- 9. Delivery and Documents**
- 9.1 Upon delivery, the Supplier shall provide the following documents to the Purchaser:
- (a) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;
 - (b) manufacturer's or supplier's warranty certificate; and
 - (c) certificate of origin.
- If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.
- 10. Liquidated Damages.**
- 10.1 The amount to be paid is 0.05% of Initial Contract Price per working Day, subjected to maximum of 5% of Initial Contract Price.
- 11. Taxes and Duties**
- 11.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.
- 12. Payment**
- 12.1 Payment will be made within 30 days upon submission of Supplier's claim supported by the acceptance certificate issued by the Purchaser. The advanced payments will not be given by the Purchaser.-

13. Performance Security

- 13.1 The Supplier shall, within **15 days** of the notification of Contract award, provide a Performance Security for the due performance of the Contract in an amount equivalent to 10% (ten percent) of the Accepted Contract Price or as stated in the Letter of Acceptance and in the form of an unconditional and irrecoverable bank guarantee to be issued by a reputable bank located within the Employer's country. The accepted format of Performance Security is included in Attachment 5.
- 13.2 The proceeds of the Performance Security shall be valid beyond 28 days after the completion of the delivery to the Locations specified in the Attachment 02: Supply and Delivery Schedule.
- 13.3 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

14. Warranty

- 14.1 Goods offered should be covered by manufacturer's warranty as stated in Schedule of Attachment 4 (Technical Specifications) from the date of delivery to the Purchaser.

15. Defects

- 15.1 All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the Supplier within the warranty period are: as per Delivery Schedule

16. Resolution of Disputes

- 16.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of an unresolved dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the Arbitration Act No: 11 of 1995 in Sri Lanka.

17. Failure to Perform

- 17.1 The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, despite a 14-day notice given by the Purchaser, without incurring any liability to the Supplier.

18. Force Majeure

- 18.1 The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

(a) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

(b) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

19. Termination Due to Integrity Violation

- 19.1 The Purchaser may terminate this Contract, in whole or in part, if the Supplier, in the judgment of the Purchaser has engaged in integrity violations in accordance with Clause 5 [Fraud and Corruption], in competing for or in executing this Contract.

20. Accounts and Records

- 20.1 The Supplier shall keep accurate and systematic accounts and records in respect of the delivered goods in such form and detail as are customary in the industry, for a period of no less than 3 years after the expiration or termination of this Contract.

21. Suspension of ADB Loan or Credit

- 21.1 In the event that ADB suspends the Loan or Credit to the Purchaser, from which part of the payments to the Supplier are being made,
- (a) the Purchaser is obligated to notify the Supplier, with copy to the Purchaser's representative, of such suspension within 7 days of having received ADB's suspension notice.
 - (b) if the Supplier has not received sums due it within the 28 days for payment provided for in Clause 11 [Payments], the Supplier may immediately issue a 14-day termination notice.

Authorized Signature and seal of the Supplier: _____

Attachment 1 - Schedule of Requirements

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Name of the Project: Health System Enhancement Project – Additional Financing (HSEP-AF)

Contract No: HSEP(AF)/PMU/PRO/G36.4/12/2025

Lot No	Description	Specification	Quantity	Delivery Period	Place of Supply & Delivery
			(Nos)		
1	Executive Table	Attachment 4	01	Within 60 days after signing the contract	As per the attached Delivery Schedule
	Executive Chair		01		
	Four-seater work station		01		
	High Back Chair		02		
	Low Back Chair		02		
	Visitors Chair		02		
	Glass Half Door cupboard		01		
	Office cupboard		02		
	Dinning suit		03		
2	Computer Chair	Attachment 4	32	Within 60 days after signing the contract	As per the attached Delivery Schedule
	Computer Table		32		

Offers submitted with alternative delivery period will not be accepted.

.....
Name of Bidder

.....
Signature of Bidder

.....
Date

Attachment 2 - Supply and Delivery Schedule

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Name of the Project: Health System Enhancement Project – Additional Financing (HSEP-AF)

Contract No: HSEP(AF)/PMU/PRO/G36.4/12/2025

Lot No	Description	Quantity	Delivery Period	Delivery
		(Nos)		
1	Executive Table	01	Within 60 days after signing the contract	Computer Training Lab, Medical Supplies Division, No. 357, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, Sri Lanka
	Executive Chair	01		
	Four-seater work station	01		
	High Back Chair	02		
	Low Back Chair	02		
	Visitors Chair	02		
	Glass Half Door cupboard	01		
	Office cupboard	02		
2	Dinning suit	03		
	Computer Chair	32		
	Computer Table	32		

Offers submitted with alternative delivery period will not be accepted.

.....
Name of Bidder

.....
Signature & Rubber Stamp of Bidder

.....
Date

Attachment 3 – Price Schedule

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Name of the Project: Health System Enhancement Project – Additional Financing (HSEP-AF)

Contract No: HSEP(AF)/PMU/PRO/G36.4/12/2025

Lot No	Item	Quantity (Nos)	Unit Price (Without VAT) LKR	Total Amount (Without VAT) LKR	VAT LKR	Total Amount (With VAT) LKR
1	Executive Table	01				
	Executive Chair	01				
	Four-seater work station	01				
	High Back Chair	02				
	Low Back Chair	02				
	Visitors Chair	02				
	Glass Half Door cupboard	01				
	Office cupboard	02				
		Dinning suit	03			
Subtotal for Lot No 01 (LKR)						
2	Computer Chair	32				
	Computer Table	32				
Subtotal for Lot No 02 (LKR)						
Total Amount (LKR)						

VAT Registration No:

.....
Date

.....
Name of Bidder

.....
Signature & Stamp; Rubber Stamp of Bidder

Attachment 4 - Technical Specifications

Name of Procurement: Procurement of General Furniture, Computer Tables and Chairs to establish a Computer Training lab for MSD - G 36.4 (AF)

Name of the Project: Health System Enhancement Project – Additional Financing (HSEP-AF)

Contract No: HSEP(AF)/PMU/PRO/G36.4/12/2025

Lot No	Item	Listed specifications	Conformity to Specifications		If no Bidders Response
			“YES”/ “NO”		
			Yes	No	
1	Executive Table	Schedule A-1			
	Executive Chair	Schedule A-2			
	Four-seater work station	Schedule A-3			
	High Back Chair	Schedule A-4			
	Low Back Chair	Schedule A-5			
	Visitors Chair	Schedule A-6			
	Glass Half Door cupboard	Schedule A-7			
	Office cupboard	Schedule A-8			
	Dinning suit	Schedule A-9			
2	Computer Chair	Schedule B-1			
	Computer Table	Schedule B-2			

SCHEDULE – A-1

Lot 01 – Item No 01: Technical Specification for Executive Table

No	Description	Required Specification	Priority	Bidders Response (Yes/ No)	If “No” Bidders Comment
1	Brand	Specify	C		
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify “Yes” or “NO”			
7	Design	Type: Executive Table Space: Two Drawers & Key board	C		
8	Material	Wooden or Thick Engineered Wood	C		
9	Dimension	Length (Main Table): 1600 mm (5.25 feet) (i.e. +/- 5mm) Depth (Main Table): 600 mm (2 feet) (i.e. +/- 5mm) Length (Side Table): 800 mm (2.5 feet) (i.e. +/- 5mm) Depth (Side Table): 400 mm (i.e. +/- 5mm) Height: 725 mm – 760 mm (Standard desk height) (i.e. +/- 5mm)	C		
10	Cable Management	Grommet Holes: 1 for cable routing			
11	Warranty	Minimum 1 – year Warranty	C		
12	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under “Bidder's offer” is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-2

Lot 01 – Item No 02: Technical Specification for Executive Chair

No	Description	Required Specification	Priority	Bidders Response	If “No” Bidders Comment
				(Yes/No)	
1	Brand	Specify			
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify “Yes” or “NO”			
7	Base	Metal 5-star base	C		
8	Material	Soft padded back rest with high-density foam seat cushion	C		
9	Dimension	Length (Main Table): 1600 mm (5.25 feet) (i.e. +/- 5mm) Depth (Main Table): 600 mm (2 feet) (i.e. +/- 5mm) Length (Side Table): 800 mm (2.5 feet) (i.e. +/- 5mm) Depth (Side Table): 400 mm (i.e. +/- 5mm) Height: 725 mm – 760 mm (Standard desk height) (i.e. +/- 5mm)	C		
10	Mobility	360-degree swivel base with Dual- wheel casters	C		
11	Warranty	Minimum 1 – year Warranty on mechanism and parts	C		
12	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under “Bidder’s offer” is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-3

Lot 01 - Item No 03: Technical Specification for 4-Seater work station

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	Specify	C		
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Design	Type: 4-Seater workstation Space: Three drawer set for each Separate: Tempered Glass	C		
6	Is it currently manufactured	Please Specify "Yes" or "NO"			
7	Dimension	Length: 2500 mm (8ft) (i.e. +/- 5mm) Depth: 1330 mm (4.5ft) (i.e. +/- 5mm) Height: 725 mm – 760 mm (i.e. +/- 5mm)(Standard desk height)	C		
8	Material	Wooden or thick Engineered Wood	C		
9	Cable Management	Grommet Holes: 1 for each user position for cable routing Cable Tray: Under-table metal or			
10	Warranty	Minimum 1 – year Warranty	C		
11	Mobility	360- Degree Swivel base with Dual- Wheel Casters			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-4

Lot 01 - Item No 04: Technical Specification for High Back Chair

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	Specify			
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture/ Assembled	Specify	C		
5	Material	Breathable mesh backrest and padded with high-density foam seat cushion	C		
6	Base	Metal 5- star base			
7	Mobility	360- degree swivel base with Dual- Wheel Casters	C		
8	Dimension	Height: 17inch to 21inch (adjustable) (i.e. +/- 5mm) Maximum Width:20-inch (i.e. +/- 5mm) Backrest Height: 28inch (i.e. +/- 5mm)	C		
9	Warranty	Minimum 1 – year Warranty on Mechanism and parts	C		

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-5

Lot 01 – Item No 05: Technical Specification for Low Back Chair

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	Specify			
2	Model	Specify	C		
3	Country of Origin	Specify	C		
4	Country of manufacture/ Assembled	Specify	C		
5	Is it currently manufactured	Please Specify "Yes" or "NO"			
6	Material	Breathable mesh backrest and padded with high- density foam seat cushion	C		
7	Base	Metal 5-star base			
8	Mobility	360- degree swivel base with Dual-wheel casters			
9	Dimensions	Height: 17 inch to 21 inch (adjustable) (i.e. +/- 5mm) Maximum Width: 20 inch (i.e. +/- 5mm) Backrest Height: 22 inch (i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty on mechanism and parts	C		
11	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-6

Lot 01 – Item No 06: Technical Specification for Visitor Chair

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If “No” Bidders Comment
1	Brand	Specify	C		
2	Model	Specify	C		
3	Country of Origin	Specify	C		
4	Country of manufacture/ Assembled	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify “Yes” or “NO”			
7	Design	Type: Visitor Chair	C		
8	Material	Padded with high-density foam seat and back rest cushion	C		
9	Dimension	Height: 17 inch (non adjustable) (i.e. +/- 5mm) Maximum Width of seat: 20 inch (i.e. +/- 5mm) Backrest Height: 22 inch(i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty	C		
11	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under “Bidder’s offer” is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-7

Lot 01 – Item No 07: Technical Specification for Glass Half door Cupboard

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	(Please specify)	C		
2	Model	Specify	C		
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify "Yes" or "NO"			
7	Design	Type: Glass half door cupboard	C		
8	Material	Wooden or Thick Engineered Wood	C		
9	Dimension	Length: 80 cm (i.e. +/- 5mm) Width: 40 cm (i.e. +/- 5mm) Height: 200 cm (i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty	C		
11	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-8

Lot 01 – Item No 08: Technical Specification for Office cupboard

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If “No” Bidders Comment
1	Brand	Specify	C		
2	Model	Specify	C		
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify “Yes” or “NO”			
7	Design	Type: Office Cupboard	C		
8	Material	Wooden or Thick Engineered Wood	C		
9	Dimension	Length: 80 cm (i.e. +/- 5mm) Width: 40 cm (i.e. +/- 5mm) Height: 200 cm (i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty	C		
11	Weight	Specify			

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE A-9

Lot 01 – Item No 09: Technical Specification for Dinning Suit

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	(Specify)	C		
2	Model	(Specify)			
3	Country of Origin	Specify	C		
4	Country of manufacture/ Assembled	Specify	C		
5	Year of manufacture	Specify			
6	Is it currently manufactured	Please Specify "Yes" or "NO"			
7	Design	Type: Table and four chairs			
8	Material	Metal Table with timber top Metal chair with leather seat	C		
9	Dimension	Table - Length: 91.5 cm (i.e. +/- 5mm) Width: 91.5 cm (i.e. +/- 5mm) Height: 76 cm (i.e. +/- 5mm) Chairs - Length: 39 cm (i.e. +/- 5mm) Width: 39 cm (i.e. +/- 5mm) Height: 95 cm (i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty on mechanism and parts	C		

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	

4	Year of Manufacture	
5	Warranty	
6	Supply & Installation Period after Order Confirmation	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE B-1

Lot 02 – Item No 01: Technical Specification for Computer Chair

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	Specify	C		
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture/ Assembled	Specify	C		
5	Mobility	360- degree swivel base with Dual-wheel casters			
6	Base	Metal 5-star base			
7	Material	Breathable mesh or fabric backrest and Padded with high-density foam seat cushion	C		
8	Is it currently manufactured	Please Specify "Yes" or "NO"			
9	Dimension	Chairs - Length: 39 cm (i.e. +/- 5mm) Width: 39 cm (i.e. +/- 5mm) Height: 95 cm (i.e. +/- 5mm)	C		
10	Warranty	Minimum 1 – year Warranty on mechanism and parts	C		

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	
5	Warranty	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

SCHEDULE B-2

Lot 02 – Item No 02: Technical Specification for Computer Table

No	Description	Required Specification	Priority	Bidders Response (Yes/No)	If "No" Bidders Comment
1	Brand	Specify	C		
2	Model	Specify			
3	Country of Origin	Specify	C		
4	Country of manufacture	Specify	C		
5	Is it currently manufactured	Please Specify "Yes" or "NO"			
6	Design	Type: Modular Computer Table Usage: Single-user or dual-user configuration Space: CPU holder & Keyboard Tray			
7	Material	Wooden or Thick Engineered Wood	C		
8	Dimension	Length: 650 mm (2.5 feet) (i.e. +/- 5mm) Depth: 500 mm (1.75 feet) (i.e. +/- 5mm) Height: 725 mm - 760 mm (standard desk height) (i.e. +/- 5mm)	C		
9	Cable Management	Grommet Holes: 1-2 per user position for cable routing Cable Tray: Under- table metal or plastic tray for power/ data cables Power Outlet provision: Built-in power sockets & LAN points	C		
10	Warranty	Minimum 1 – year Warranty on mechanism and parts	C		

1	Make & Model	
2	Country of Origin	
3	Country of Manufacture	
4	Year of Manufacture	

5	Warranty	
6	Supply & Installation Period after Order Confirmation	

Relevant catalog & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name :

Signature :

Date : Company seal.

Attachment 5

Performance Security

Bank's name, and address of issuing branch or office

Beneficiary: Project Director,
Health System Enhancement Project,
3/19, Kynsey Road,
Colombo 8, Sri Lanka.

Date:*Insert date (as day, month, and year)*

Performance Guarantee No.:

We have been informed that *name of the supplier*. (hereinafter called "the Supplier") has entered into Contract No. *reference number of the contract*. dated with you, for the execution of *name of contract and brief description of goods and related services*. (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we *name of the bank*. hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *name of the currency and amount in words*³. (*amount in figures*.) such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Supplier is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of ,⁴ and any

³ The guarantor shall insert an amount representing the percentage of the contract price specified in the contract and denominated either in the currency(ies) of the contract or a freely convertible currency acceptable to the purchaser.

⁴ Insert the date 28 days after the expected completion date. The purchaser should note that in the event of an extension of the time for completion of the contract, the purchaser would need to request an extension of this guarantee from the guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the purchaser might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six months][one year], in response to the Purchaser's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."

demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.⁵

.....
Signature(s) and seal of bank (where appropriate)

- Note to Bidder -

If the institution issuing the performance security is located outside the country of the purchaser, it shall have a correspondent financial institution located in the country of the purchaser to make it enforceable

Annex 01: Eligible Countries

- | | |
|--------------------------------------|------------------------------------|
| 1- Afghanistan | 36- Micronesia, Federated State of |
| 2- Armenia | 37- Mongolia |
| 3- Australia | 38- Myanmar |
| 4- Austria | 39- Nauru |
| 5- Azerbaijan | 40- Nepal |
| 6- Bangladesh | 41- The Netherlands |
| 7- Belgium | 42- New Zealand |
| 8- Bhutan | 43- Niue |
| 9- Brunei Darussalam | 44- Norway |
| 10- Cambodia | 45- Pakistan |
| 11- Canada | 46- Palau |
| 12- China, People's Republic of | 47- Papua New Guinea |
| 13- Cook Island | 48- Philippines |
| 14- Denmark | 49- Portugal |
| 15- Fiji | 50- Samoa |
| 16- Finland | 51- Singapore |
| 17- France | 52- Solomon Islands |
| 18- Georgia | 53- Spain |
| 19- Germany | 54- Sri Lanka |
| 20- Hong Kong, China | 55- Sweden |
| 21- India | 56- Switzerland |
| 22- Indonesia | 57- Taipei, China |
| 23- Ireland | 58- Tajikistan |
| 24- Israel | 59- Thailand |
| 25- Italy | 60- Timor-Leste |
| 26- Japan | 61- Tonga |
| 27- Kazakhstan | 62- Türkiye |
| 28- Kiribati | 63- Turkmenistan |
| 29- Korea, Republic of | 64- Tuvalu |
| 30- Kyrgyz Republic | 65- United Kingdom |
| 31- Lao People's Democratic Republic | 66- United States |
| 32- Luxembourg | 67- Uzbekistan |
| 33- Malaysia | 68- Vanuatu |
| 34- Maldives | 69- Viet Nam |
| 35- Marshall Islands | |

⁵ Or the same or similar to this clause specified in the Uniform Rules for Demand Guarantees, ICC Publication No. 758 where applicable.